

UNITED STATES DISTRICT COURT  
EASTERN DISTRICT OF MICHIGAN

Madelyn M. Soulliere,

Plaintiff(s),

v.

Case No. 2:23-cv-11448-LJM-KGA  
Hon. Laurie J. Michelson

Family Dollar,

Defendant(s),

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**NOTICE REGARDING PARTIES' RESPONSIBILITY  
TO NOTIFY COURT OF ADDRESS CHANGE**

**THIS NOTICE IS A REMINDER** that you are required, pursuant to E.D. Mich. LR 11.2, to promptly file a notice with the Clerk and serve a copy of the notice on all parties whenever your address, e-mail address, phone number and/or other contact information changes. In addition, Rule 11 of the Federal Rules of Civil Procedure requires you to include your address on every document filed with the Clerk.

Failure to promptly notify the court of a change in address or other contact information may result in the **dismissal** of your case.

Notices regarding changes to your address or other contact information should include the following:

- Your Name
- Your New Address
- Your New E-Mail Address and/or Telephone Number
- Your Case Number
- If you are a prisoner, your Inmate Number

Send your notice to the Clerk at:

United States District Court  
Clerk's Office  
231 Lafayette Boulevard  
Detroit, Michigan 48226

Remember, your failure to promptly notify the court of a change in address or other contact information may result in the **dismissal** of your case.

**Certificate of Service**

I hereby certify that on this date a copy of the foregoing notice was served upon the parties and/or counsel of record by electronic means or first class U.S. mail.

KINIKIA D. ESSIX, CLERK OF COURT

By: s/J. Owens  
Deputy Clerk

Dated: June 21, 2023